



OFFICE OF THE PRINCIPAL
KAMARBANDHA COLLEGE

☎9365761410
9435515192

P.O. Kamarbandha Ali :: Pin- 785625

Sri Atul Saikia, M.A., M. Phil
Principal

Golaghat (Assam)

www.kamarbandhacollege.com

E-mail ID: kamarbandhacollege2012@gmail.com

Ref No.....

Date...16-06-2017

Internal Complaint Committee:

- i) Chair Person: Mr. Atul Saikia, Principal, Kamarbandha College
- ii) Vice Chair Person: Mrs Rumi Bharali, Vice Principal, Kamarbandha College
- iii) Convenor: Mrs Barnali Baruah
- iv) Members (Teaching Staff): Paresh Kalita, Rimjim Bora Boruah, Pabitra Duarah
- v) Members (Non-Teaching Staff): Surabhi Hazarika
- VI) Guardian Representative: G.B Guardian Nominee
- Vii) Student Representative: President, Student Union

Approved

Bail
Principal
Kamarbandha College
PO K.B. Ali, Golaghat



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Ref No.....

Date 14-08-2017

NOTICE

It is hereby notified to all the members of Internal Complaint Committee that a meeting will be held in the principal's room on 17th August 2017 at 2.30 P.M. So, all the members of the Committee are requested to attend the meeting.

Baili
Principal
Kamarbandha College
PO K.B. Ali, Golaghat



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Ref No.....

Date...6-04-2018

NOTICE

It is hereby notified to all the members of Internal Complaint Committee that a meeting will be held in the principal's room on 7th April, 2018 at 2.30 P.M. So, all the members of the Committee are requested to attend the meeting.

Principal
Kamarbandha College
PO K.B. Ali, Golaghat



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Ref No.....

Date...3/09/2019

NOTICE

It is hereby notified to all the members of Internal Complaint Committee that a meeting will be held in the principal's room on 4th September, 2019 at 2.30 P.M. So, all the members of the Committee are requested to attend the meeting.

Saikia

Principal
Kamarbandha College
PO K.B. Ali, Golaghat



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Ref No.....

Date. 14/08/2020

NOTICE

It is hereby notified to all the members of Internal Complaint Committee that a meeting will be held in the principal's room on 17th August 2020 at 2.30 P.M. So, all the members of the Committee are requested to attend the meeting.


Principal
Kamarbandha College
PO K.B. Ali, Golaghat



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Ref No.....

Date: 21.02.2021

NOTICE

It is hereby notified to all the members of Internal Complaint Committee that a meeting will be held in the principal's room on 11th February, 2021 at 2.30 P.M. So, all the members of the Committee are requested to attend the meeting.


Principal
Kamarbandha College
PO K.B.Ali, Golaghat

Minutes of the meeting dated 17th August, 2017

A meeting of Internal Complaint Committee is held on 17th August, 2017 to discuss about organizing an awareness program through the committee. The Chair Person Mr. Atul Saikia presided over the meeting.

The resolutions of the meeting are given below-

1. An awareness programme is to be held.
2. The programme will be held on 24th August/2017.

Barali Baruah
Convenor
Internal Complaint Committee
Kamabandha College

Baili
Principal
Kamabandha College
PO K.B. Ali, Golaghat

Minutes of the meeting dated 7th April, 2018

A meeting of Internal Complaint Committee has been held on 7th April, 2018 to discuss about organizing an awareness programme and promotion of gender equality on campus through the committee. The chair person Mr. Atul Saikia presided over the meeting.

The resolutions of the meeting are given below-

1. An awareness programme on sexual harassment is to be held.
2. The programme will be held to promote gender equality.

Basmali Basmah

Member of
Internal Complaint Committee
Kamabandha College

Baili
Principal
Kamabandha College
PO K.B. Ali, Golaphat

Minutes of the meeting dated 4th September, 2019

A meeting of Internal Complaint Committee is held on 4th September, 2019 to discuss about organizing an awareness program on gender issues and importance of education for girls. The Chair Person Mr. Atul Saikia presided over the meeting.

The resolutions of the meeting are given below-

1. An awareness programme on gender issues and importance of education for girls is to be held.
2. To promote a safe educational environment for all.

Barnali Baruah
Convenor
Internal Complaint Committee
Kamarbandha College

Bail
Principal
Kamarbandha College
PO K.B. Ali, Golaghat

Minutes of the meeting dated 17th August, 2020

A meeting of Career Counseling and Guidance Cell is held on 17th August, 2020 to discuss about to organize a career oriented program through the cell. The Chair Person Mr. Atul Saikia presided over the meeting.

The resolutions of the meeting are given below-

1. A webinar on career is to be organized.
2. It is to be held on Zoom Platform.
3. To invite Dr. Buljit Buragohain, Career Counselor and Principal, GIHM, Guwahati as the resource person.
4. The program should be jointly organized by Department of History and Computer in collaboration with IQAC, Kamarbandha College.

The program should be on ZOOM MEETING Platform

Basuali Baruah

Convenor
Internal Complaint Committee
Kamarbandha College

Atul Saikia
Principal
Kamarbandha College
PQ K.B. Ali, Golaghat

Minutes of the meeting dated 11th February, 2021

A meeting of Internal Complaint Committee has been held on 11th February, 2021 to discuss about organizing an awareness program and promotion of gender equality on campus through the committee. The Chair Person Mr. Atul Saikia presided over the meeting. The meeting has taken resolutions which are given below-

1. An awareness programme on sexual harassment is to be held.
2. To promote gender equality on campus

Barnali Baruah
Convenor
Internal Complaint Committee
Kamabandha

Bail
Principal
Kamabandha College
PO K.B. Ali, Golaghat

Internal Complaints Committee

POLICY

In pursuance of UGC (Prevention, Prohibition and redressal of sexual harassment of women employees and students in higher educational institutions) Regulations, 2015, Kamarbandha college established the Internal Complaints Committee on 16 June, 2017 to deal with the complaints relating to sexual harassment in the college.

The Objective of the ICC is to develop healthy and safe atmosphere for the faculty and students of the College and to prevent sexual harassment or exploitation of any kind. The students are made aware of these policy measures through outreach programmes and lectures.

Members of the Internal Complaints Committee are as follows:

1. Principal - Sri Atul Saikia
2. Vice Principal - Rumi Bharali
3. ICC Co-ordinator - Barnali Baruah
4. 3 Senior Faculty-
Pabitra Duarah
Nirupoma Bora
Banashree Baruah
5. Student Chairperson – Chandrama Bora
6. Student Vice Chairperson – Suruj Tamuly
7. Student Co-ordinator – Rashna Saikia
8. Non-Teaching Member
Hemanto Borah, Advocate
Surabhi Hazarika, Office staff

Responsibilities of Internal Complaints Committee (ICC)

The Internal Complaints Committee shall:

- (a) Provide assistance if an employee or a student chooses to file a complaint with the police;
- (b) Provide mechanisms of dispute redressal and dialogue to anticipate and address issues through just and fair conciliation without undermining complainant's rights, and minimize the need for purely punitive approaches that lead to further resentment, alienation or violence;
- (c) Protect the safety of the complainant by not divulging the person's identity, and provide the mandatory relief by way of sanctioned leave or relaxation of attendance requirement or transfer to another department or supervisor as required during the pendency of the complaint, or also provide for the transfer of the offender;
- (d) Ensure that victims or witnesses are not victimised or discriminated against while dealing with complaints of sexual harassment; and
- (e) Ensure prohibition of retaliation or adverse action against a covered individual because the employee or the student is engaged in protected activity.

Process of making complaint of sexual harassment

A student is required to submit a written complaint to the ICC within three months from the date of the incident. An inquiry has to be conducted by ICC within a period of ninety days from the receipt of the complaint. The inquiry report, with recommendations, if any, has to be submitted within ten days to the Principal.

B. Baruah

Atul

Action Plan

The college conduct awareness programmes and talks on the Sexual Harassment Act,2013, the laws and affairs to prevent any gender discrimination or sexual harassment.

Workings on the Plan

The Principal holds one meeting per semester with the ICC committee members. Faculties present in the committee conduct awareness programmes or talks in the classes for the prevention of sexual harassment acts.



The ICC members conducting an awareness programme on the Sexual Harassment Act in the college on March20,2021, where 43 students participated in the programme.

Bail
Principal
Kamabandha College
K.B. Ali, Golaghat