



GOVERNMENT OF ASSAM
HIGHER EDUCATION DEPARTMENT
DISPUR::: GUWAHATI-6

No.490303/2024-9

OFFICE MEMORANDUM

Sub:- Scheme for Fee waiver of admission fees, tuition fees etc. for students taking Admission in H.S. Degree and M.A./M.Sc. M. Com Courses.

In continuation of FEE WAIVER scheme under Pragyan Bharti for free admission in H.S. Degree and M.A. M.Sc. M. Com Courses under Higher Education Department, the scheme will continue for the year 2024-25 for those whose parental income is below Rs. 2.00 lakh.

1. **Aim:** The aim of the scheme is access to the poor students of the State and to help them achieve the benefits of Higher Education.
2. **Scope and Applicability:** The Schemes will be applicable to the students seeking admission into 1st year of H.S. B.A. B.Sc. B.Com and M.A. M.Sc. M.Com courses. Students taking admission in any self-financing course are not eligible under this scheme. In case of H.S. and B.A. B.Sc. B.Com course, those students whose fees were waived earlier will also be eligible to avail the scheme for the second year and third year admission. For M.A. M.Sc. M. Com, the benefit of the scheme is applicable for Final year for those whose fees were waived earlier.
3. **Institutes incorporated under the scheme:**

- i. All State Universities, Govt. Colleges, Govt. Model Colleges, Govt. Model Women Colleges, PDUAM, and Provincialized Colleges of Assam.
- ii. This scheme will not cover Private Colleges, Private Universities and Central Universities situated in Assam

4. **Applicability:**

Category of students eligible under the scheme:

- i. Students whose parental annual income is less than Rs. 2.00 lakh from all sources will be eligible to avail this scheme.
- ii. If either of the parent (mother or father) of the student is working in the State Govt. Central Govt. Semi Govt. State or Central Govt. undertakings, such students shall not be eligible under this scheme.
- iii. Scheme is only for regular students having minimum 75% of attendance in classes with no back paper in previous examination.

5. **Proof of Income/Documents required:**

- i. An Income Certificate from the Local Revenue Circle Officer.

OR

- ii. As per Govt. Notification vide No. AHE.354/2021-11 dated 13-09-2021, an alternative to the Income Certificate issued by the Circle Officer, the Head of the Institution from where a student has passed out

may also issue an Income Certificate for the purpose of the Fee Waiver Scheme and the same shall be accepted by the Institution admitting the student.

OR

- iii. The Head of an Institution where a student is seeking admission may admit a student under Fee Waiver Scheme if he/she is satisfied that the annual income of the parents of the student is below Rs 2.00 lakh per annum, by recording their satisfaction and issuing an Income Certificate in favour of the student for this purpose.

OR

- iv. The student or his/her parents may submit a Notary Affidavit in respect of his/her Annual Income for availing the Fee Waiver Scheme which shall be accepted by the Institution.
- v. The Income Certificate so submitted by the candidate will have to be verified by the Competent Authority within one year and action as per Law will be taken against anyone where submission of false Certificate is established.
- vi. The College authority may give admission to the students without examining the original marks sheet. However, the admitted students must produce their original marks sheet on or before 15th October, 2024, otherwise, the admission will be cancelled.
- vii. A declaration from the students that neither of the parents (father or mother) of the students is an employee of State Govt., Central Govt. Department or its undertaking. Such form shall be devised by the concerned Registers Principal. If such a declaration is found to be false, the admission shall be cancelled and fee shall be realized from such students.

6. **Power of Admission Committees:** The Admission Committees of the concerned Colleges and Universities shall have the power to enquire into the income of the family in case of doubt in regard to students and if the committee is of the view that the income of the parents exceed Rs. 2.00 lakh, the committee may recommended cancellation of admission notwithstanding documents submitted by the student. Such enquiry may commence suo moto by the institute or on a complaint received against any student availing benefit under this scheme. The Category of Institutes coming under the purview of the Scheme. Shall constitute such committees comprising of Senior Teachers. The Principal/Registrar of the institution shall observe due diligence and will not allow any undeserving candidates. The Director of Higher Education will make random check of income certificate and disciplinary action may be taken against the student official or principal.

7. **Fee to be Waiver under the Scheme:**

Year	Category of Admission	Nature of Fees to be Waived
1 st Year New Admission	Higher Secondary, B.A. B.Sc. B.Com. and M.A. M.Sc. M.Com. Session 2024- 25	All Fees that a College or University realizes from students in Normal Course rate not to exceed than the fee realized last year i.e. 2023-24 session. Colleges will realize only Magazine fees, Games & Sports fees and College Week Fees. All other fees will be exempted.
2 nd year and 3 rd admission	For those admitted in B.A. B.Sc. B.Com with no fee during the session 2022-23 and 2023-24	This benefit will accrue to those students who were admitted under this scheme during 2022-23 and 2023-24 session whose parental annual income less than Rs. 2.00 lakh from all sources.
Final year admission	M.A. M.Sc. M.Com for those admitted with no fee during the session 2023-24	

8. **Duties and Responsibilities if Students availing the Scheme:**

Students seeking admission into 1st year will plant a sapling at his/her College or at his/her home and shall give photograph of the same to the college. The student has to nurse the sapling and while seeking

2178/2024

admission into second year shall give photograph of the same tree that was planted during previous year. A Scrutiny Committee shall be constituted comprising teacher which will examine the photograph and will assess the genuineness of the photograph and growth of the plant. Only on receipt of recommendation from the Committee, the student can avail subsequent year fee waive. This will be effective from the session 2024 (applicable to those who benefited under the scheme during 2022-23 and 2023-24 session). Students availing the fee waiver benefit during the Current Year shall submit photograph of the sapling planted by them earlier to the College authority and the college authority shall scrutinize the authenticity of the same and allow the candidate accordingly.

9. Responsibility of College and Universities:

- i. All Colleges and Universities will be required to upload the names of students admitted availing fee waiver benefit, in SAMARTH Portal.
- ii. The Registrars/Principals are to ensure that all the student data uploaded in SAMARTH Portal are correct.

10. Marking at the reverse of Mark sheet of candidate given free admission:

- The Universities and Colleges giving free admission under this scheme to give one endorsement at the reverse of relevant mark sheet of the student so that the student does not seek free admission in multiple Colleges.
- The Universities and Colleges will devise Rubber seal and use the seal at the reverse of mark sheets of the beneficiary students.

Signed by

Narayan Konwar

Secretary to the Govt. of Assam,
Higher Education Department.

Date: 01.06.2024 16:29:01

Memo No. 490303/2024/9

Copy to:-

1. The P.S. to the Hon'ble Chief Minister, Assam for kind appraisal of Hon'ble Chief Minister.
2. The P.S. to the Hon'ble Minister, Education, Assam for kind appraisal of Hon'ble Minister.
3. P.S. to the Addl. Chief Secretary to the Govt. of Assam, Higher Education Department for kind appraisal.
4. P.S. to the Commissioner & Secretary to the Govt. of Assam, Finance Department for kind appraisal.
5. The Director of Higher Education, Assam for necessary action: He will communicate the order to all the Principals through posting it in his website.
6. The Director of Information & Public Relations Assam for wide publicity.
7. Guard file.

Joint Secretary to the Govt. of Assam,
Higher Education Department.

Sl.	Head	Sub-Heads	Arts/Commerce	Science
1	University Fee (may be different from University to university) (To be paid to the affiliating university)	Affiliation & Inspection Fee	200	200
		Registration Fee (for 1 st Year Only)	430	430
		Enrollment Fee	250	250
2	Infrastructure/Facility Maintenance	Renovation & repairing of old buildings,	150	150
		Desk-Bench and college furniture,	100	100
		Installation and maintenance Smart Class Room,	100	100
		Purchase and maintenance of Computer / IT gadgets	100	100
		Toilet Repairing & Cleaning (Sanitation)	50	50
		Boys & Girls Common Room	100	100
		CCTV & Security	100	100
		Campus beautification, Gardening (Green Campus)	50	50
		Repairing development of internal road/ communication	100	100
3	Laboratory	Equipment's, Chemicals etc.	200	400
4	Electricity	Power	500	500
		Generator Fuel, Fan-Bulb Purchase & Repairing	300	300
5	Library	Purchase of New Books	200	200
		Updation of Library and Lib Software updating Purchase and repairing of furniture	150	200
6	Contingency	Stationary, TA to University, Boards, Councils, DHE and other official works,	300	350

L/S69301/2024	Quality Enhancement	Academic Seminar Publication	100	100
		IQAC/NVAAC	150	150
		Faculty Development	100	100
		Invited Lecturer Resource Person	100	100
		Skill Development and Placements	100	100
		Sports facility and training	100	100
		Cultural facility and workshop	100	100
		Infrastructure development	100	100
		8	Continuous Evaluation	Conduct of Internal Examinations/ Project for Internal assessment.
9	Disaster Management	Management of disaster/Maintenance and repairing damage caused by flood, erosion storm etc	300	300
10	Students related fee	NCC/NSS/Scout/Red Cross	50	50
		ICard	50	50
		Magazine	200	200
		Union fee	100	100
		Games & Sports Competition	100	100
		College Festivals	100	100
		Culture & Drama & Music	100	100
		Debate Quiz	100	100
		Students Welfare	100	100
		Youth Festival	100	100
		Celebration International Days/National and State Festivals	100	100
		11	Research, Innovation & Social Development	Research Guidance Project Preparation Field Work etc.
Start Up Incubation	350			350
Internship				
Community Service etc.	300			300
Soft Skills Skills for Employability & Entrepreneurship	200			200
Total			7180	7480

Signed by

6
Narayan Konwar

Directorate of Higher Education on 10/06/2024 10:56 AM

72170/2024



GOVERNMENT OF ASSAM
HIGHER EDUCATION DEPARTMENT
DISPUR:: GUWAHATI-6

No.490303/2024-8

OFFICE MEMORANDUM

Sub: Guideline for providing mobility grants to the Post-Graduate Girls students admitted in State Universities/ Govt. Colleges/ Provincialised Colleges/ Govt. Model Colleges excluding medical students.

Hon'ble Finance Minister, Assam while presenting the Annual Budget for the financial year 2023-24 had announced in para 74 (VI) of the Budget Speech 2023-24 that "Mobility grant of Rs. 10,000 - per year to post-graduate students **excluding medical students**".

The Govt. of Assam in Higher Education Department will continue the scheme for the year 2024-25.

1. **Aim:** The main objective of Mobility Grants to Post-Graduate Girl students are as follows:
 - a. To attract girl students of weaker section to continue Higher Education.
 - b. Empowerment of women.
 - c. To relieve the burden of parents.
2. **Eligibility Criteria:**
 - a. Only regular Girl P.G. students studying in State Universities/ Govt. Colleges/ Provincialised Colleges/ Govt. Model Colleges **excluding medical students**.
 - b. Family income must be below Rs. 5.00 Lakh.
3. **Mode of application:**
 - a. The students will have to apply through the SAMARTH portal.
 - b. The students are to ensure that the data given by them is correct which is to be uploaded in SAMARTH Portal.
 - c. The Registrars/ Principals of State Universities and Colleges to upload the student data in SAMARTH portal.
 - d. The Registrars/ Principals are to ensure that all the student data uploaded in SAMARTH Portal are correct.
4. **Amount to be provided to each girl students:** Rs. 10,000/- per annum to each girl student pursuing Post Graduate course.
5. **Mode of payment:** By DBT system through bank account to the girl student.

Signed by

Narayan Konwar
Secretary to the Govt. of Assam
Higher Education Department
Date: 01-06-2024 16:27:44

Memo No. No.490303/2024-8-A

Copy to:

72170/2024

1. PS to the Hon'ble Chief Minister, Assam, Dispur, Guwahati-781006 for kind appraisal of the Hon'ble Chief Minister.
2. PS to the Hon'ble Minister, Education, Assam, Dispur, Guwahati-781006 for kind appraisal of the Hon'ble Minister.
3. PS to the Advisor, Education, Assam, Dispur, Guwahati-781006 for appraisal of the advisor.
4. PS to the Addl. Chief Secretary to the Govt. of Assam, Higher Education Department, Dispur, Guwahati-781006 for appraisal of Addl. Chief Secretary.
5. PS to the Commissioner & Secretary to the Govt. of Assam, Higher Education Department, Dispur, Guwahati-781006 for appraisal of Commissioner & Secretary.
6. The Director of Higher Education, Assam, Kahilipara, Guwahati-781019 for information and necessary action.
7. The Director of Information and Public Relation, Assam for wide publicity.
8. Guard File.

Joint Secretary to the Govt. of Assam
Higher Education Department

GOVERNMENT OF ASSAM
OFFICE OF THE DIRECTOR OF HIGHER EDUCATION, ASSAM
KAHILIPARA ***** GUWAHATI-19.

No. PC/HE/Plan-24/2012/186

Dated Kahilipara the 4th June /2019.

From : Smti. A. Saikia Baruah, ACS
Director of Higher Education, Assam
Kahilipara, Guwahati-19.

✓ To, The Principal (all)
Provincialised Colleges of Assam

Sub: ~~Uniform~~ Fee Structure for the year 2019-20.

Ref. Govt. letter No.AHE.347/2018/12, dtd.01/06/2019.

Sir,

I have the honour to enclose herewith Govt. approved Uniform Fee Structure for Govt./Provincialised Colleges of Assam for the year 2019-20 for your information and necessary action.

Yours Faithfully



Director of Higher Education, Assam,
✓ Kahilipara, Guwahati-19.

Dated Kahilipara the 4th June /2019.

Memo No. PC/HE/Plan-24/2012/186-A

Copy to :-

1. The Principal Secretary to the Govt. of Assam, Higher Education Department, Dispur, Guwahati-6.
2. The President/General Secretary, Assam College Principals' Council, Guwahati for information and necessary action.

Director of Higher Education, Assam,
Kahilipara, Guwahati-19.

**Consolidated Statement for Uniform Fee Structure of Provincialised Colleges of Assam
(For H.S. & Degree Course)**

Course		Maximum Fee (Rs)			
		Metro	Urban	Rural	
Higher Secondary	Arts/Commerce	Boys	4920	4520	4020
		Girls	4320	3920	3420
	Science	Boys	5390	4990	4490
		Girls	4670	4270	3770
Degree	Arts/Commerce	General	5620	5220	4720
		Major	5840	5440	4940
	Science	General	6040	5740	5140
		Major	6820	6520	5920

1. These amounts are the ceiling of maximum fees, however, College(s) can adopt lower fees structure.
2. The Head of fees could be changed by individual Colleges within the ceiling.
3. This structure needs to be reconsidered for modification after 3(three) years
4. Tax/Levies of local bodies, e.g., GMC/GMDA/MC etc. May be added by the College(s) in the fee structure.

[Handwritten Signature]
11/6/19

[Handwritten Signature]
17/5/19

Director of Higher Education, Assam
Katkilipara, Ghy-19

**Under Secretary
to the Govt. of Assam
Higher Education Deptt.
Assam, Dispur
Gowahat-6**

Proposed Uniform fee structure for Proviinchlased Colleges of Assam

Sl. No	Head	Proposed Fees for Higher Secondary course			Science		
		Metro	Urban	Rural	Metro	Urban	Rural
1	Admission	400	400	400	400	400	400
2	Tuition						
	(a) Boys	600	600	600	720	720	720
	(b) Girls	0	0	0	0	0	0
3	Establishment	900	700	600	900	700	600
4	Laboratory	50	50	50	400	400	400
5	Electricity	600	500	200	600	500	200
6	Contingency	400	300	200	400	300	200
7	Council fee	170	170	170	170	170	170
8	ID card	50	50	50	50	50	50
9	Development	500	500	500	500	500	500
10	Library	200	200	200	200	200	200
11	Internal exam	120	120	120	120	120	120
12	NCC/NSS/Scout	30	30	30	30	30	30
13	Magazine	150	150	150	150	150	150

Sl. No	Head	Proposed Fees for Degree course			Science		
		Metro	Urban	Rural	Metro	Urban	Rural
1	Admission	400	400	400	400	400	400
2	Tuition						
	(a) General	720	720	720	840	840	840
	(b) Major	840	840	840	1020	1020	1020
3	Establishment	900	800	600	900	800	600
4	Laboratory general where applicable	100	100	100	400	400	400
5	Electricity	600	500	200	600	500	200
6	Contingency	400	300	200	400	300	200
7	University fee	620	620	620	620	620	620
8	ID card	50	50	50	50	50	50
9	Development	500	500	500	500	500	500
10	Library	200	200	200	200	200	200
11	Internal exam	200	200	200	200	200	200
12	NCC/NSS/Scout	30	30	30	30	30	30
13	Magazine	150	150	150	150	150	150
14	Student union	100	100	100	100	100	100

Under Secretary
to the Govt. of Assam
Higher Education Deptt.
Assam, Dispur
Garewahati

182

Sl. No	Head	Proposed Fees for Higher Secondary course			Science		
		Metro	Urban	Rural	Metro	Urban	Rural
14	Student union	100	100	100	100	100	100
15	Games and Sports	100	100	100	100	100	100
16	Festival	100	100	100	100	100	100
17	Co-Curricular	100	100	100	100	100	100
18	Cultural/music	50	50	50	50	50	50
19	Debating/literature	50	50	50	50	50	50
20	Student welfare	50	50	50	50	50	50
21	ICT	100	100	100	100	100	100
22	Youth festival/music	100	100	100	100	100	100
23	Total (Boys) Rs.	4920	4520	4020	5390	4990	4490
24	Total (Girls) Rs.	4320	3920	3420	4670	4270	3770

Sl. No	Head	Proposed Fees for Degree course			Science		
		Metro	Urban	Rural	Metro	Urban	Rural
15	Games and Sports	100	100	100	100	100	100
16	Festival	100	100	100	100	100	100
17	Co-Curricular	100	100	100	100	100	100
18	Cultural/music	50	50	50	50	50	50
19	Debating/literature	50	50	50	50	50	50
20	Student welfare	50	50	50	50	50	50
21	ICT	100	100	100	100	100	100
22	Youth festival/music	100	100	100	100	100	100
23	Total (General) Rs.	5620	5320	4720	6040	5740	5140
24	Total (Major) Rs.	5840	5540	4940	6820	6520	5920

Tuition Fees as per Govt's notification
 Council Fees as per council's notification
 College(s) can rearrange the head(s) of fees

Director of Higher Education, Assam
 J. M. Kahlitpara, Ghy-19

Made receipt
 to the Govt of Assam
 Higher Education Deptt
 Assam, Ghy-19
 Date: 16/10/19