

**MINUTES OF THE MEETING
OF
IQAC**

**KAMARBANDHA COLLEGE, GOLAGHAT.
FROM 2017 TO 2022**



Bali
Principal
Kamarbandha College
PO K.B. Ali, Golaghat

Dr.
Coordinator, IQAC
Kamarbandha College

Minutes of the meeting of IQAC

IQAC meeting No -1

Date: 26. 12. 2017

Place: Teachers' Common Room

Time: 1.30 P.M

Members present:

1. Mr. Atul Saikia.
2. Mrs. Rumi Bharali.
3. Mr. Debajyoti Gposwami
4. Mrs. Niropoma Bora.
5. Mrs. Barnali Baruah.
6. Mr. Paresh Kalita.
7. Mr. Jayanta Madhab Bora.
8. Mr. Jadumoni Borkakoti

Agenda:

1. Chairing of the Chairperson.
2. Objectives of the meeting.
3. Discussion on the objectives.
4. Others.
5. Resolution taken.
6. Chairman's speech.

The first meeting of IQAC was held on 26.12.2017 at 1.30 P.M. under the chairmanship of Mr. Atul Saikia, Principal cum Chairman of IQAC, in the teachers' common room.

At the very beginning the chairman welcomed all the members and requested the Co-ordinator to proceed with the agenda items. The coordinator read out the objectives as follows:

1. Discussion on CDC's visit programme on 19.01.2018
2. Celebration of Republic Day, Establishment Day, College Week.
3. Quality improvement of the college

After detailed discussion of the objectives the following resolutions were taken-

Resolution No.1. Resolved that the whole responsibility of the programme on CDC's visit shall be given to the faculty member, Mr. Paresh Kalita and Mr. Jayanta Madhab Bora.


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Resolution No.2. Resolved that on the occasion of the Establishment Day, a book fair and exhibition shall be organized and the college week to be conducted from 06.02.2018 to 10.02.2018.

Resolution No 3. Resolved that for quality improvement seminar, workshop, co-curricular activities are to be organized continuously.

Resoluation No 4. Resolved to constitute different cell and committees.

The meeting ended with the vote of thanks offered by the Chairman.


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IQAC meeting No -2

Date: 31.05.2018

Place: Teachers' Common Room

Time: 2.00 P.M

Members present:

1. Mr. Atul Saikia.
2. Mrs. Rumi Bharali.
3. Mr. Debajyoti Goswami.
4. Mrs. Niropoma Bora.
5. Mrs. Barnali Baruah.
6. Mr. Paresh Kalita.
7. Mr. Jayanta Madhab Bora.
8. Mr. Jadumoni Borkakoti


Agenda:

1. Chairing of the Chairperson.
2. Objectives of the meeting.
3. Confirmation of the proceedings of the last meeting.
4. Discussion on the objectives.
5. Others.
6. Resolution taken.
7. Chairman's speech.
8. Vote of thanks.

The meeting of IQAC was held on 31.05.2018 to discuss some issues of the college. The meeting was chaired by the Principal, Mr. Atul Saikia. The IQAC Co-ordinator, Debajyoti Goswami, read out the objectives as follows-

1. Plan for the new academic session of the college.
2. Discussion on newsletter of the college.
3. Discussion on CAS promotion of the teachers.

The Co-ordinator read out the proceedings of the last meeting held on 26.12.2017 and the same was confirmed by the IQAC body.


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After detailed discussion about the objectives, the following resolutions were taken-

Resolution No 1: Resolved that all the teaching and non-teaching staff members participate actively in various activities of the college.

Resolution No 2: Resolved that the newsletter of the college is to be published yearly. The responsibility is given to the IQAC Co-ordinator regarding publication on newsletter.

Resolution No 3: Resolved that a staff meeting shall be called regarding CAS promotion of the teachers.

The meeting ended with a vote of thanks from the Chairman.


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Minutes of the meeting of IQAC

IQAC meeting No -3

Date- 07/01/2019

Place-Teachers' Common Room

Time- 1.30 P.M

Member present:

1. Mr. Atul Saikia.
2. Mrs. Rumi Bharali.
3. Mr. Debajyoti Goswami.
4. Mrs. Niropona Borah.
5. Mrs. Barnali Baruah.
6. Mr. Paresh Kalita.
7. Mr. Horen Bora
8. Mr. Dilip Dutta
9. Mr. Diganta Ligira
10. Dr. Monimala Borgohain
11. Dr. Aparajita Gogoi
12. Mrs. Reena Chetia Gogoi
13. Mr. Nobojyoti Mahanta
14. Mr. Pabitra Duarah
15. Mr. Uddip Khanikar
16. Mr. Rajib Kalita
17. Mrs. Rimjim Bora Barua
18. Mrs. Minakhi Bora
19. Mr. Anupom Baurah

Agenda-

1. Chairing of the Chairperson.
2. Objectives of the meeting
3. Confirmation of the proceedings of the last meeting.
4. Discussion on the objectives.
5. Others.
6. Resolution taken.
7. Chairman's speech

A meeting of IQAC is held on 07/01/ 2019 in the teachers' common room under the chairmanship of the Principal and Chairman, IQAC, Mr. Atul Saikia . The coordinator Debajyoti Goswami read out the objectives as follows-

1. For preparation of NAAC Accreditation, one day workshop is to be organized.
2. N.S.S Registration
3. Arrange a campus drive for the student.
4. Arrange different awareness programmes by all the departments.
5. MOU with Kamarbandha H.S. School.

The coordinator read out the proceedings of the last meeting held on 31/05/2018 and same was confirmed by the IQAC Body.


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After detailed discussion about the objectives, the following resolutions were taken -

Res. No 1- Resolved that a campus drive shall be organized for the outgoing students and the responsibility has been given to Assistant Professor Barnali Baruah, Convenor of placement cell.

Res. No 2- Resolved to make MOU with Kamarbandha H.S. School .

Res.No 3-Resolved that a one day workshop on NAAC shall be organized and responsibility has been given to the IQAC Coordinator to conduct and invite a resource person for the same.

Res No 4- Resolved that registration of NSS shall be done and Mrs. Barnali Baruah would take initiative in this regard.

The meeting ended with the Chairman's speech.


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IQAC meeting No -4

Date- 08/08/2019

Place-Teachers' Common Room

Time- 1.30 P.M

Members present-


1. Mr. Atul Saikia.
2. Mrs. Rumi Bharali.
3. Mr. Debajyoti Gposwami.
4. Mrs. Niropona Borah.
5. Mrs. Barnali Baruah.
6. Mr. Paresh Kalita.
7. Mr. Indreswar Bora
8. Mr. Dilip Dutta
9. Mrs. Surabhi Haarika.
10. Mr. J. M. Borah
11. Dr. Aparajita Gogoi
12. Mrs. Reena Chetia Gogoi
13. Mr. Nobojyoti Mahanta
14. Mr. Pabitra Duarah
15. Mr. Uddip Khanikar
16. Mr. Rajib Kalita
17. Mrs. Rimjim Bora Barua
18. Dr. Jadumoni Borkakoty

Agenda-

1. Chairing of the Chair person
2. Objective of the meeting
3. Confirmation of the proceedings of the last meeting held on 07/01/2019.
4. Discussion on the objectives
5. Others
6. Resolution taken
7. Chairman's speech

Today on 08/08/2019, a meeting of IQAC with the staff has been held. At the very beginning the Chairman extended a warm welcome to the staff and members of IQAC, and requested Debajyoti Goswami, Coordinator, IQAC, to proceed with the agenda items. The objectives of the meeting are-

1. To organize programmes for the intellectual development of the students.
2. Arrange community development programmes, college level seminars, faculty and student exchange programme.
3. Constitution of sub-committee of IQAC.


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After that the coordinator read out the minutes and action taken reports on the resolutions of the last meeting held on 07/01/2019. As there was no observation so it was confirmed by the body.

In the discussion, Research and Extension Cell Convenor, Jadumoni Borkakoti, Career Counselling Cell's Convenor, Rajib Kalita and Vice Principal, Mrs. Rumi Bhorali, have opined about the above mentioned objectives and their necessity.

The following resolutions have been taken in the meeting-

Res. No 1 – Resolved the minutes of the last meeting held on 07/ 01/ 2019

Res. No 2- Resolved that a community development programme shall be organized at the initiative of the Community Development Committee.

Res. No 3- Resolved to give the responsibility to the Research and Extension Cell and Career Counseling and Guidance Cell to organize programmes related to the cell.

Res No 4- Resolved that a Sub- Committee of IQAC shall be formed on the basis of NAAC seven criterion .

As there was no more matter to discuss, the meeting ended with a vote of thanks to and from from the chairman.


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IQAC meeting No -5

Date- 07/12/2019

Place- Principals Room

Time- 1.30 P.M

Member present-

1. Mr. Atul Saikia.
2. Mrs. Rumi Bharali.
3. Mr. Debajyoti Gposwami.
4. Mrs. Niropoma Borah.
5. Mrs. Barnali Baruah.
6. Mr. Paresh Kalita.
7. Mr. Indreswar Bora
8. Mr. Dilip Dutta
9. Mrs. Surabhi Haarika.
10. Mr. J. M. Borah
11. Dr. Aparajita Gogoi
12. Mrs. Reena Chetia Gogoi
13. Mr. Nobojyoti Mahanta
14. Mr. Pabitra Duarah
15. Mr. Uddip Khanikar
16. Mr. Rajib Kalita
17. Mrs. Rimjim Bora Barua
18. Dr. Jadumoni Borkakoty
19. Jayanta Madhab Borah

Agenda-

1. Chairing of the Chair person
2. Objective of the meeting
3. Confirmation of the proceeding of the last meeting 08/08/2019
4. Discussion on the objectives
5. Others
6. Resolution taken
7. Chairman's speech

Today an emergency meeting of IQAC and staff members has been held on the Principal's room at 1.30 P.M. chaired by the Principal, Atul Saikia. The coordinator read out the previous minutes of the meeting held on 08/08/2019 and there was no issue to discuss and accepted by body. Then the coordinator read out the objectives of the meeting regarding the inclusion of two assistant coordinators and formation of thrift and credit society. In the


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discussion, Assistant Professor Paresh Kalita and Joyanta Madhab Borah have expressed their views about two agenda items. After detailed discussion two resolutions have been taken.

Res. No 1- Resolved that Mrs. Barnali Baruah, department of English and Jayanta Madhab Borah, department of Political Science have been given the responsibility of assistant coordinators of IQAC.

Res. No 2- Resolved that a Thrift and Credit Society be formed and the president and secretary of this society will be Mr. Rajib Kalita , department of History and Mr. Nabajyoti Mahanta, department of Economics respectively.

The meeting ended with the Chairman's speech.


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Minutes of the meeting of IQAC

IQAC meeting No -6

Date- 19/03/2020

Place-Teachers' Common Room

Time- 2.00 P.M

Members present-

1. Mr. Atul Saikia.
2. Mrs. Rumi Bharali.
3. Mr. Debajyoti Gposwami.
4. Mrs. Niropoma Borah.
5. Mrs. Barnali Baruah.
6. Mr. Paresh Kalita.
7. Jayanta Madhab Borah

Agenda:


1. Chairing of the Chairperson
2. Objective of the meeting
3. Confirmation of the proceedings of the last meeting 07/12/2019
4. Discussion
5. Others
6. Resolution taken
7. Chairman's speech

Today an emergency meeting has been held on the Principal's room. After reading out the objectives, the proceedings of the last meeting held on 7/12/2019 has been accepted by the committee. The following decisions have been taken in this emergency meeting.

Res. No 1- Resolved that an awareness programme on Covid-19 is to be conducted in the nearby villages around the college.

Res. No 2- Resolved that the college authority will bear the expenditure for distribution of mask and sanitizers to the village people.

The meeting ended with chairperson's speech.


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Minutes of the meeting of IQAC

IQAC meeting No -7

Date- 29/06/2020

Place-Teachers' Common Room

Time- 1.30 P.M

Members present-

1. Mr. Atul Saikia.
2. Mrs. Rumi Bharali.
3. Mr. Debajyoti Goswami.
4. Mrs. Niropoma Borah.
5. Mrs. Barnali Baruah.
6. Mr. Paresh Kalita.
7. Mr. Jayanta Madhab Borah
8. Mr. Pabitra Duarah

- Agenda :**
1. Chairing of the Chairperson
 2. Objective of the meeting
 3. Confirmation of the proceeding in the last meeting held on 19/03/2020
 4. Discussion
 5. Resolution taken.
 6. Chairman's speech

The chairman extended a warm welcome to all the members of IQAC, though a limited number of members are present due to Corona Virus pandemic. The Co-ordinator, Mr. Debajyoti Goswami, has been asked to proceed with the agenda items. The coordinator presented the minutes of the last meeting and as there is no more to discuss on it, it has been accepted by the committee. After that the coordinator read out the objectives of today's meeting. A detailed discussion on the objectives of organizing national webinars for academic development of the students has been done.

The following resolutions have been taken:

Res. No 1- Resolved that National or International webinar shall be organized.

Res. No 2- Resolved that offline classes are to be stopped until new SOP from Govt. of Assam is out.

Res. No 3- Resolved that the online classes shall be continued for academic development of the students.

Res. No 4- Resolved that the computer teacher, Mr. Anupom Baruah shall be given the responsibility of online classes. Mr. Debajyoti Goswami and Jayanta Madhab Borah shall prepare the routine of online classes.

The meeting ended with chairman's speech.


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Minutes of the meeting of IQAC

IQAC meeting No -8

Date- 01/12/2020

Place-Teachers' Common Room

Time- 1.00 P.M

Member present-


1. Mr. Atul Saikia.
2. Mrs. Rumi Bharali.
3. Mr. Debajyoti Gposwami.
4. Mrs. Niropoma Borah.
5. Mrs. Barnali Barua.
6. Mr. Sanjib Chutia
7. Mr. Ashok Saikia
8. Dr. Monimala Borgohain
9. Mr. J. M. Borah
10. Mrs. Reena Chetia Gogoi
11. Mr. Nobojyoti Mahanta
12. Mr. Pabitra Duarah
13. Mr. Uddip Khanikar
14. Mr. Rajib Kalita
15. Mrs. Rimjim Bora Barua
16. Mr. Indreswar Bora

Agenda:

1. Chairing of the Chair person
2. Objectives of the meeting
3. Confirmation of the proceedings of the last meeting held on 29/06/2020
4. Discussion on the objectives.
5. Decision taken.
6. Chairperson's speech.

At the very beginning the chairperson extended a warm welcome to all the members of IQAC and the teaching and non-teaching staff and requested the coordinator to proceed. After reading out the objectives, the coordinator reads out the minutes of the meeting held on 14/09/2020 and accepted by the committee. The brief objectives are-

1. Selection of teachers' representative in Governing Body.
2. To arrange felicitation programme for the donors of library books and others.
3. Alumni meet arrangement
4. Opening of bank account for N.S.S , D.C.A, Thrift and Credit Society


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After detailed discussion on the above topic, the following resolution have been taken:

Res. No 1- Resolved that Debajyoti Goswami and Barnali Baruah shall be teachers' representatives in G.B.


Res. No 2- Resolved that all the teaching and non-teaching staff shall be prepared for NAAC inspection.

Res. No 3- Resolved that the Alumni meet shall be organized in the last part of December 2020 and the activities of Thrift and Credit Society be systematized.

Res. No 4- Resolved that felicitation programme for the donors of library books and farewell programme of Renu Gogoi shall be arranged on the establishment day of the college(10 Feb. 2020)

Res No 5- Resolved that the Bank account shall be opened on A.G.V.B Dakhinhengera for N.S.S, D.C.A and Thrift and credit Society.

The meeting ended with chairperson's speech.


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Minutes of the meeting of IQAC

IQAC Meeting No -9

Date- 22/03/2021

Place-Teachers' Common Room


Time- 2.00 P.M

Member present-

1. Mr. Atul Saikia.
2. Mrs. Rumi Bharali.
3. Mr. Debajyoti Gposwami.
4. Mrs. Niropoma Borah.
5. Mrs. Barnali Baruah.
6. Mr. Sanjib Chutia
7. Mr. Ashok Saikia
8. Dr. Monimala Borgohain
9. Mr. J. M. Borah
10. Mrs. Reena Chetia Gogoi
11. Mrs. Archana Bora Pathak
12. Mr. Nitu Baruah
13. Mrs. Surabhi Hazarika
14. Mrs. Malajyoti Gogoi
15. Mrs. Banashree Boruah
16. Mrs. Rashmi Rekha Saikia
17. Mr. Paresh Kalita
18. Mr. Nobojyoti Mahanta
19. Mr. Pabitra Duarah
20. Mr. Uddip Khanikar
21. Mr. Rajib Kalita
22. Mrs. Rimjim Bora Barua
23. Mr. Indreswar Bora
24. Dr. Aparajita Gogoi
25. Dr. Jadumoni Borkakoty
26. Mr. Diganta Ligira
27. Mr. Anupom Barua

Agenda-

1. Chairing of the chairperson
2. Objectives of the meeting
3. Confirmation of the previous meeting of IQAC held on 01/12/2020
4. Discussion on the objectives
5. Others
5. Resolution taken
6. Chairperson's speech


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Today on 22/03/2021 a meeting has been held at teachers' common room along with teaching and non-teaching staff at 2.00 P.M. At the very beginning the chairperson extended a warm welcome and requested the IQAC coordinator to proceed with the agenda items. The coordinator read out the objectives, such as-

1. New committee formation of Women Cell.
2. Use of Google Class Room.
3. ISBN/ISSN publication from the teachers' unit.
4. Green Audit of the college.
5. Adopted village and library automation.

After that the coordinator read out the proceeding of the last meeting of IQAC held on 01/12/2020. There is no issue to discuss on it and therefore, has been accepted by the committee. On the discussion of the objectives, Assistant Professor Paresh Kalita , Rajib Kalita and Pabitra Duarah opined their views and the following resolution have been taken-

Res. No 1- Resolved that for student satisfaction survey of NAAC, the phone numbers , e-mail ids shall be collected properly.

Res. No 2- Resolved that a meeting shall be organized by Women Cell on a separate date for forming a new committee .

Res. No 3- Resolved compulsory creation of Google classrooms by the teachers.

Res. No 4- Resolved that a committee for green audit shall be constituted and editors will be Dr. Jadumoni Borkakoty and Horen Bora.

Res. No 5- Resolved that the theme of ISBN Book shall be prepared by the Convenor of publication cell Dr. Aparajita Gogoi.

Res. No 6- Resolved that Athabari Gaon shall be the adopted village.

Res. No 7- Resolved that the library automation shall be installed soon.

The meeting ended with chairperson's speech.


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Minutes of the meeting of IQAC

IQAC meeting No -10

Date- 19/04/2021

Place-Principal's Room

Time- 1.30 P.M

Members present-

1. Mr. Atul Saikia.
2. Mrs. Rumi Bharali.
3. Mr. Debajyoti Gposwami.
4. Mrs. Malajuoti Gogoi.
5. Mrs. Barnali Baruah.
6. Mr. Sanjib Chutia
7. Dr. Aparajita Gogoi
8. Dr. Monimala Borgohain
9. Mr. Jayanta M. Borah
10. Mr. Nobojyoti Mahanta
11. Mr. Horen Bora
12. Mrs. Surabhi Hazarika
13. Mr. Indreswar Bora

Agenda-

1. Chairing of the chairperson
2. Objective of the meeting
3. Confirmation of the previous meeting of IQAC on 22/03/2021
4. Discussion on the objectives
5. Others
5. Resolution taken
6. Chairperson's speech

A meeting of IQAC was held on the principal's room, chaired by the principal, Mr. Atul Saikia. The Chairperson extended warm welcome to all the members and requested IQAC coordinator to proceed with agenda items. The coordinator read out the objectives-

1. Discussion on One Week Faculty Development Programme.
2. Creation of medicinal garden.
3. Formation of ISBN Book Committee.


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After that the coordinator read out the proceeding of previous IQAC meeting, on 23/03/2021, and accepted by the committee and advised to take action against the remaining activities.

The following resolutions were taken after detailed discussion on the objectives-

Res. No 1- Resolved that Non-teaching Training Programme on Bill budget, accounts and audit be arranged.

Res. No 2- Online Faculty Development Programme on E- learning to be held from 24th May to 29th May , 2021.

Res. No 3- A committee on ISBN publication to be constituted, headed by the principal as chief adviser.

Res No 4- A Committee on FDP and NTTP be constituted with the Coordinator Jayanta Madhab Bora and Debajyoti Goswami respectively.

Res. No 5- A Medicinal Garden Committee to be formed, headed by the Vice-Principal ,Mrs. Rumi Bharali.

As there was no other matter for discussion, the meeting ended with the chairperson's speech.


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Minutes of the meeting of IQAC

IQAC meeting No -11

Date- 01/10/2021

Place-Teachers' Common Room

Time- 1.30 P.M

Members present:


1. Mr. Atul Saikia.
2. Mrs. Rumi Bharali.
3. Mr. Debajyoti Gposwami.
4. Mr. Rajib Kalita
5. Mrs. Barnali Barua.
6. Mr. Sanjib Chutia
7. Mr. Nitu Boruah
8. Dr. Monimala Borgohain
9. Mr. Jayanta M. Borah
10. Dr. Jadumoni Borkakoty
11. Mr. Nobojyoti Mahanta
12. Mr. Horen Bora
13. Mr. Pabitra Duarah
14. Mr. Indreswar Bora
15. Mr. Paresh Kalita
16. Mrs. Rimjim Bora Barua
17. Mrs. Nirupoma Borah
18. Mr. Biren Nath

Agenda-

1. Chairing of the chairperson
2. Objectives of the meeting
3. Confirmation of the proceedings of the last meeting held on 19/04/2021.
4. Discussion on the topics.
5. Resolution taken
6. Chairperson's speech

The chairperson extended warm welcome to all and requested Mr. Debajyoti Goswami, IQAC Coordinator to proceed with the agenda items. The coordinator read out the objectives as follows-

1. NAAC registration.
2. Organising Alumni Meet.
3. Academic and administrative audit.
4. Departmental Wall Magazine inauguration.
5. NIPF registration.
6. Discussion on class test, seminar, assignment submissions.


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After that the coordinator read out the proceedings of the last meeting held on 19/04/2021. The Chairperson congratulates all for organizing online FDP in smooth manner and the committee suggested to take action against unsolved resolution and accepted by the committee.

A detailed discussion on the objectives and the following resolutions were taken.

Res. No 1- Resolved that for NAAC registration a meeting with GB members shall be held.

Res No 2- Resolved that for Alumni meet a favourable date will be taken and the responsibility is given to Pabitra Duarah, President , Alumni Association.

Res. No 3- Resolved that regularity should be maintained in case of class test, seminar, assignment submission and field trip.


Res. No 4- Resolved that the departmental wall magazine will be prepared departmentally.

Res. No 5- Resolved that first time NIRF registration will be done at due time.

Res. No 6- Resolved that due to Covid-19, society registration is lapsed and new files to be put up for that.

Res. No 7- Resolved that the Chartered Accountant Audit will be done as soon as possible.

The meeting ended with chairperson's speech.


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Minutes of the meeting of IQAC

IQAC meeting No -12

Date- 18/11/2021

Place-Teachers' Common Room


Time- 1.00 P.M

Member present-

1. Mr. Purna Kanta Borah
2. Mr. Atul Saikia.
3. Mrs. Rumi Bharali.
4. Mr. Debajyoti Gposwami.
5. Mrs. Niropoma Borah.
6. Mrs. Barnali Baruah.
7. Mr. Sanjib Chutia
8. Mr. Ashok Saikia
9. Dr. Monimala Borgohain
10. Mr. J. M. Borah
11. Mrs. Reena Chetia Gogoi
12. Mrs. Archana Bora Pathak
13. Mr. Nitu Baruah
14. Mrs. Malajyoti Gogoi
15. Mr. Nobojyoti Mahanta
16. Mr. Pabitra Duarah
17. Mr. Uddip Khanikar
18. Mr. Rajib Kalita
19. Mrs. Rimjim Bora Barua
20. Mr. Indreswar Bora
21. Dr. Aparajita Gogoi
22. Dr. Jadumoni Borkakoty
23. Mr. Diganta Ligira
24. Mr. Anupom Barua
25. Mrs. Sewali Deka
26. Mrs. Reena Chetia Gogoi
27. Mrs. Surabhi Hazarika.

Agenda-

1. Chairing of the chairperson
2. Objective of the meeting
3. Confirmation of the proceeding of the last meeting held on 01/10/2021.
4. Discussion on the objectives.
5. Others.
6. Resolution taken
7. Chairperson's speech


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The chairperson extended warm welcome to all and requested the coordinator to proceed with the agenda items. The coordinator read out the objectives and after that read out the proceeding of the last meeting held on 01/10/2021. There is no further discussion and accepted by the committee. The members discussed the objectives in details and the following resolution have been taken-

Res No 1- Resolved that academic and administration audit will be conducted.

Res No 2- Resolved that honours on four other subjects shall be implemented along with PGDCA Course and necessary steps will be taken by the authority.

Res No. 3- Resolved that Web Designing course will be started immediately.


Res No 4- Resolved that the donor list to Kamarbandha College shall be implemented very shortly.

Res No 5- Resolved that library automation, ramp facilities, rain water harvesting, permanent site plan and all the necessary sign boards for Kamarbandha College will be set up immediately.

Res No 6- Resolved that attention should be given to the student's skill development and regular parents' meet.

Res No 7- Resolved that the perspective plan 2021-2025 and other plan and policies of Kamarbandha College should be prepared as soon as possible.

The meeting ended with the chairperson's speech.


Principal
Kamarbandha College
PO K.B. Ali, Golaghat


Coordinator, IQAC
Kamarbandha College

Minutes of the meeting of IQAC

IQAC meeting No -13

Date- 11/05/2022

Place-Teachers' Common Room


Time- 1.00 P.M

Members present-

1. Mr. Purna Kanta Borah
2. Mr. Atul Saikia.
3. Mrs. Rumi Bharali.
4. Mr. Debajyoti Gposwami.
5. Mrs. Niropoma Borah.
6. Mrs. Barnali Baruah.
7. Mr. Sanjib Chutia
8. Mr. Biren Nath
9. Dr. Monimala Borgohain
10. Mr. J. M. Borah
11. Mr. Gunen Bora
12. Mrs. Rashmi Rekha Saikia
13. Mr. Nitu Baruah
14. Mrs. Malajyoti Gogoi
15. Mr. Nobojyoti Mahanta
16. Mr. Pabitra Duarah
17. Mr. Uddip Khanikar
18. Mr. Rajib Kalita
19. Mrs. Rimjim Bora Baruah
20. Mr. Indreswar Bora
21. Mr. Horen Bora
22. Dr. Jadumoni Borkakoty
23. Mr. Diganta Ligira
24. Mr. Dusmonta M. Bora
25. Mrs. Rina Bora
26. Mrs. Minakhi Bora

Agenda-

1. Chairing of the chair person
2. Objective of the meeting
3. Confirmation of the last meeting of IQAC held on 18/11/2021.
4. Discussion on the objectives.
5. Others.
6. Resolution taken
7. Chairperson's speech


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At the very beginning the chairperson extended warm welcome to all the members and requested the coordinator to proceed with the agenda items. The objectives are –

1. Arrange Green Audit.
2. Awareness programme on library automation and code of conduct.
3. Arranging self financing course.
4. Restructure of IQAC.
5. Enrolment problems and necessary steps.
6. Arranging National seminars.

After that the coordinator read out the proceedings of previous meeting of IQAC held on 18/11/2021. The committee has expressed satisfaction and pleasure on the activities which *are already performed*. The committee accepted the previous proceedings of the meeting held on 18/11/2021.

A detail discussion on the objectives and the following resolutions are taken-

Res No 1- Resolved that awareness programme on library automation and code of conduct shall be organized.

Res No 2- Resolved that plan to open self- financing courses be implemented.

Res No 3- Resolved that the GB president will be included in IQAC committee.

Res No 4- Resolved that a strong Admission Committee shall be formed including all HODs and for increasing student enrolment necessary steps are to be taken with visits at door to door level.

Res No 5- Resolved that there should be more community involvement programme at the college.

The meeting ended with chairperson's speech.


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Minutes of the meeting of IQAC

IQAC meeting No -14

Date- 04/08/2022

Place-Teachers' Common Room

Time- 1.00 P.M

Member present-

1. Mr. Atul Saikia.
2. Mrs. Rumi Bharali.
3. Mr. Debajyoti Gposwami.
4. Mr. Rajib Kalita
5. Mrs. Barnali Baruah.
6. Mr. Sanjib Chutia
7. Mr. Nitu Boruah
8. Dr. Monimala Borgohain
9. Mr. Jayanta M. Borah
10. Dr. Jadumoni Borkakoty
11. Mrs. Sewali Deka
12. Mr. Diganta Ligira
13. Mrs. Rina Bora
14. Mrs. Reena Chetia Gogoi
15. Mr. Nabajyoti Mahanta
16. Mr. Uddip Khanikar
17. Mr. Pabitra Duarah
18. Mr. Indreswar Bora
19. Mr. Paresh Kalita
20. Mrs. Rimjim Bora Baruah
21. Mrs. Nirupoma Borah
22. Mr. Biren Nath
23. Mrs. Malajyoti Gogoi.

Agenda-

1. Chairing of the chair person
2. Objectives of the meeting
3. Confirmation of the proceedings of the last meeting held on 11/05/2022.
4. Discussion on the objectives.
5. Others.
6. Resolution taken
7. Chair person's speech


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At the very beginning the chairperson extended warm welcome to all the members and requested the coordinator to proceed with the agenda items. Next the coordinator read out the objectives. After that the coordinator read out the proceeding of the previous IQAC meeting held on 11/05/ 2022. There is no issue to discuss and accepted by the committee.

A detailed discussion on the objectives and the following resolution were taken-


Res. No 1- Resolved that the digital class will be mandatory for all.

Res. No 2- Resolved that feedback from all the stake holders be collected at the last of year.

Res. No 3- Resolved that the mentor- mentee list be prepared.

Res. No 4- Resolved that the antivirus in all the student computer be installed.

The meeting ended with chairperson's speech.


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Minutes of the meeting of IQAC

IQAC meeting No -15

Date- 16/09/2022

Place-Teachers' Common Room

Time- 2.00 P.M

Member present-

1. Mr. Atul Saikia.
2. Mrs. Rumi Bharali.
3. Mr. Debajyoti Gposwami.
4. Mr. Rajib Kalita
5. Mrs. Barnali Barua.
6. Mr. Sanjib Chutia
7. Mr. Nitu Boruah
8. Dr. Monimala Borgohain
9. Mr. Jayanta M. Borah
10. Dr. Jadumoni Borkakoty
11. Mr. Nabajyoti Mahanta
12. Mr. Uddip Khanikar
13. Mr. Pabitra Duarah
14. Mr. Indreswar Bora
15. Mr. Paresh Kalita

Agenda-

1. Chair of the chair person
2. Objective of the meeting
3. Confirmation of the proceeding of the last meeting held on 04/08/2022.
4. Discussion on the objectives.
5. Others.
6. Resolution taken
7. Chair person's speech

At the very beginning the chairperson extended warm welcome and requested the coordinator to proceed with the agenda items. The coordinator read out the objectives. After that the coordinator read out the previous proceeding of IQAC meeting held on 04/08/2022. The committee satisfied with action taken of IQAC and accepted. After detail discussion of the objectives the following resolution were taken-

Res. No 1- Resolved that the show-cause of not yet accreditation of the college by NAAC given by RUSA, the college should be taken immediate step to resolved this issue and reply to RUSA.


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Res. No 2- Resolved that the C.A audit will be closed as soon as possible.

Res. No 3- Resolved that the IIQA submission will be the first part of December, 2022.

Res. No 4- Resolved that the seven criterion convenors and members of SSR will be more functional to achieve the target.

Res. No 5- Resolved that the wifi connection of the college be activated.

Res. No 6- Resolved that the monthly contribution of teachers' and employers' welfare fund be paid between three to four days after payment.

The meeting ended with chairperson's speech.


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